

## **CHAPTER -2 (MANUAL – I)**

### **THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS AND DUTIES**

#### **2.1 Objective / Purpose of the public authority**

The objective / purpose of the Police Department are primarily maintenance of Law and Order. Prevention and detective of crime and to facilitate social harmony while doing so instill confidence among the citizens.

#### **2.2 Mission / Vision statement of the Public authority**

### **MISSION STATEMENT FOR PONDICHERRY POLICE**

- The mission of the Pondicherry police is to uphold the rule of law without fear or favour and to provide safety and security to the people without violating their Human Rights. The Police shall strive to maintain law and order and harmony in the society by performing duties in a non-partisan and unbiased manner and shall also focus on crime control in order to be able to instill confidence among the citizens.
- In doing so community policing by way of formation of community liaisoning groups, fishermen watch groups and peace committees in all Police Station limits at different levels shall be emphasized. The Police shall adopt a proactive approach and attempt to solve them by way of mutual understanding and exercise restraint in the use of force even in the face of violence and grave provocation.
- They shall create an environment for healthy growth and development of the society and shall educate the youth in social defence by promoting awareness about the evils like drug addiction, gambling, sex abuse, etc. and be sensitized to the problems of women and Schedule Castes & Tribes.
- Pondicherry Police shall also modernize itself with necessary equipments and machineries to be able to cater to the needs of today's society and will march towards e-governance with the help of information technology advancements so as to be able to provide speedy help to citizens in need.
- Welfare of the Police personnel shall be addressed and all attempts be made to facilitate a healthy and good lifestyle. To improve the skills of the Police force due emphasis shall be laid on proper training.

#### **2.3 Brief history of the Public authority and context of its formation:**

### **HISTORY OF PONDICHERRY POLICE**

A civil police system seems to have been in existence in this part of the country even before the arrival of the French - Which apparently, the foreigners merely adapted to carry on their day to day affairs. The "Nayinar" was the native chieftain responsible for the maintenance of law and order, holding the office by hereditary rights. After the merger in 1954 the entire police force was placed under the command of an Inspector General of Police, who then was an officer of the rank of only a Superintendent of Police in the neighbouring Tamil Nadu. The Union Territory of Pondicherry was under the **French Administration for about 230 years** till its de facto transfer on November 1, 1954 and the **de jure transfer on August 16, 1963** under the Union Territories Act, 1963. The people of Pondicherry and Karaikal have similarly with those of the neighbouring areas of Tamil Nadu, of Mahe with the people of Kerala and of Yanam with the people of Andhra Pradesh. Their long and fairly intimate association with the French has, however, made them adopt some of the French ways of life. The official language in all these areas was French and higher education usually meant education in France during the French rule. French laws and practices were prevalent in the Union Territory till 30<sup>th</sup> September 1963. The Pondicherry Administration and also the Pondicherry Police followed and enforced French rules and regulations till that date. On 1<sup>st</sup> October, 1963 the Indian laws and procedures were introduced and the Police administration was brought under the Indian Police Act, 1861. The Central Government appointed Messrs. Pandey and Balakrishna Shetty as a two-member Committee in 1967 for reorganizing Pondicherry Police. As per the recommendations of the committee, the Pondicherry Police was reorganized on 1<sup>st</sup> January 1967. The Chairmen of the present commission happened to be the Inspector General of Police, Pondicherry between 1965 and 1968.

The police administration continued to be carried on thought in accordance with the French regulations up to 30<sup>th</sup> September 1963. Only with the extension of Indian laws to the territory with effect from 1<sup>st</sup> October 1963, the police administration came to be in accordance with the provisions of the Indian Police Act 1961.

The new scheme of reorganisation as proposed by the team headed by Sri Balakrishna Shetty came into effect on 1<sup>st</sup> June 1967 and continues as such till date. For purposes of maintenance of law and order the entire Union territory was divided into 2 divisions, into Pondicherry division and Karaikal division. Subsequently, a Pondicherry Police Commission under Shri Pon Paramaguru was established in 1990, whose Report was submitted to the government in 1991 suggesting various changes, augmentation of manpower, and introduction of various policing wings as are prevalent and is required in any efficient modern police force.

Today the **bright red cap** (in the **French Kepi** pattern) continues to be retained as the headgear of the constabulary levels-both for the local Police, as also the armed police. This is now the only reminder left, of the French hangover in Pondicherry.

#### **2.4 Duties of the public authority**

Maintenance of law and order and prevent and detect crime. Details given in manual No.2

## **2.5 Main activities / functions of the public authority**

Coordinate supervise instruct train the members of the police force of all ranks for effective performance of their duty. The Important functions of the police are:

- ✓ Maintenance of Law and order
- ✓ Prevention, detection and prosecution of crimes and offenders
- ✓ Providing security to the VIPs visits/crossing the U.T. of Pondicherry
- ✓ Maintenance of harmony among different communities, political parties
- ✓ Regulation of traffic and smooth vehicular movements
- ✓ Ensure peaceful conduct of various functions, festival of different religions.
- ✓ Arranging bandobust for various functions, public meetings etc. of political parties, organizations and unions.
- ✓ Collection of intelligence.
- ✓ Watching the activities of the potential criminals/Bad characters and looking them under relevant laws/rules.
- ✓ Details of functioning of each unit given in **manual No.2**

## **2.6 Services being provided by the Police Department** with a brief write up on them

Enclosed as per manual No.13

## **2.7 Organization structure Diagram** at various levels namely, State directorate, region district, block etc (which ever is applicable) Enclose as per manual No.8.

## **2.8 Expectation of the Police Department from the public for enhancing its effectiveness and efficiency**

Help us to help you is the motto as far as effective policing is concerned. Police expects public to provide information to prevent and detect crime. Also to have regulation and discipline in society public are expected to follow all rules regulations.

## **2.9 Arrangements and methods for seeking public participation:**

CLG is the tool for involving public participation details of which are given in Manual No.6

## **2.10 Mechanism available for monitoring the service delivery and public grievance resolution**

Citizens may write petition or seek direct appointment for redressal of their grievances. In case of lack of satisfaction they may approach the supervisory officer and so on and so forth

For appeal, citizens may also approach collector or judicial process for grievance redressal.

## **2.11 Address of the main office and other offices at different levels.**

Enclosed as per manual No.8 (Timings pls)

**2.12. Office hours** are 9 to 5 pm however police being an emergency on call department control room is available 24 hours for any immediate /urgent problem including respective police stations.

## ORGANISATION CHART

<b>DIRECTOR GENERAL OF POLICE</b>			
			<b>IGP (PRISONS)</b>
<b>DEPUTY INSPECTOR GENERAL OF POLICE</b>			
<b>LOCAL POLICE</b>			<b>IRBN</b>
<b>SSP (L&amp;O)</b>	<b>SSP (C&amp;I)</b>	<b>SSP (KARAIKAL)</b>	<b>COMMANDANT</b>
<b>SP's / CI's / SHO's / I/c OP's of (North / South / Rural / Traffic / Mahe / Yanam Sub-Divisions )</b>	<b>SP's, INSPECTORS, I/c UNITS of (HQ / SB / CID / PAP / PTS / HG / Welfare / Establishment / Wireless / MT / PCR)</b>	<b>SP / CI's / SHO's / I/c OP's of Karaikal Region</b>	<b>DY.CMDT. / Asst. CMDT</b>

## ORGANISATION

The General Police District for the Union Territory of Pondicherry consists of 6 regions namely, Pondicherry (North), Pondicherry (South), Pondicherry (Rural), Karaikal (Pocket in Tamil Nadu 165 kms. Away), Mahe (pocket in Kerala 650 kms. Away) and Yanam (pocket in Andhra Pradesh, 950 kms. away). Director General of Police hold the administrative control of Pondicherry Police assisted by Deputy Inspector General of Police. The organization is divided into two segments: I) Law and Order and ii) Crime and Intelligence. Each unit and sub-divisions are under Superintendent of Police. The disciplinary and administrative control is the Director General of Police, Pondicherry.

### **i) LAW AND ORDER:**

The Law and Order wing consisting of six regions (sub-division), each under the control of one Superintendent of Police. Where as Yanam region is under the control of Circle Inspector of Police. The Puducherry & Karaikal District is under the control of **Senior Superintendent of Police**. There are 41 Police Stations in the U.T. of Pondicherry, which are responsible to maintain Law and Order in their respective jurisdiction. Armed Police under the control of SP(PAP) to assist (i) the law and order agencies in exigencies, (ii) performs static guard duties at the vital installations, (iii) Escorts the under trial prisoners etc.,. The Armed Police is divided into 5 company's each headed by the officer in the rank of Inspector of Police. Band and Armoury

Units are attached with the Armed Police. The Armed Police has been assigned Detachment Duty at other regions of U.T. of Pondicherry.

**ii) CRIME AND INTELLIGENCE:**

The Crime and Intelligence Wing functions under the overall supervision of the **Senior Superintendent of Police (Crime and Intelligence)**. The following units are in this wing, (i) Special Branch (ii) CID, (iii) SIGMA (Security), (iv) M.T., (v) Wireless, (vi) Head Quarters, (vii) PCR Cell, and (viii) PTS. Each unit is headed by the officer in the rank of Supdt. of Police.

<b>Special Branch (SB / FRRO / Intelligence)</b>	General Intelligence Collection, Passport, Character & Antecedence verification etc
<b>C.I.D. / Crime Branch</b>	Investigation of Specialized cases etc. and maintenance of Crime Records Bureau.
<b>Head Quarters</b>	Relates to administrative functions of Establishment, Accounts, Housing, Stores etc.
<b>Protection of Civil Rights Cell</b>	Registration and investigation of cases under PCR Act and SC/ST Atrocities Act.
<b>Police Training School &amp; Welfare</b>	Importing Training to the Police Personnel and looking after the welfare activities of Police personnel.
<b>Motor Transport</b>	Maintenance of vehicles attached to the department and IRBn.
<b>Wireless</b>	Relates to communication
<b>SIGMA Security</b>	Relates to VIP Security.

**FUNCTIONS OF POLICE – (UNIT-WISE)**

**3.1. LAW & ORDER:**

The general Police District consisting of 6 regions, namely, Pondicherry (North), Pondicherry (South), Pondicherry (Rural), Karaikal (Pocket in Tamil Nadu, Mahe (Pocket in Kerala) and Yanam (Pocket in Andhra Pradesh). All Police Stations come under this broad wing. The primary duties of this wing is to maintain law and order, prevent and detect crimes, investigation of cases, to attend court related duties, such as prosecution of cases and service of process, to deal with Non-Cognizable cases, to provide bandobust to VVIP/VIPs, fairs and festivals, processions and demonstrations, to serve beats and patrols, to provide pickets, wherever necessary and to carry out duties relating to peace-making and crime controlling measures.

**3.2. Traffic**

This wing performs the function of traffic management including traffic regulation and investigation of accident cases for which separate Traffic Police Units are functioning at

Pondicherry, Villianur and Karaikal. The Education Cell of Traffic Police holds traffic education classes in schools and colleges. Traffic Engineering Cell does minor road engineering works, erects traffic signs, paints traffic lines on the roads and maintains the traffic signals and the solar traffic booths.

#### **4. CRIME & INTELLIGENCE:**

The Crime and intelligence wing functions under the overall supervision of the Senior Supdt. of Police(Crime and Intelligence). This wing consists of Special Branch Unit, Crime Branch(CID) Unit, Police Administration, Welfare and Police Training, Protection of Civil Rights Cell, Motor Transport and Wireless Unit, Sigma Security and Sigma Intelligence.

##### **4.1. SPECIAL BRANCH:**

It deals with the intelligence works including dissemination of information collected, assessment of Security environment and checking and verification of foreigners. The important work of the Special Branch Unit is to submit the Daily Situation Report to the Government on all occurrences, incidents and activities of all political parties, Service Organisations, Labour activities, Agriculturists activities and other Associations including communal and religious organisations. This wing is headed by a Superintendent of Police. A sub-unit of the Special Branch is the Security Unit which look after all security matters such as VVIP/VIPs programs, conduct of anti-sabotage checks any type of explosive devices and maintenance of surveillance against terrorists., etc.,

##### **4.2. SIGMA (SECURITY):**

Responsible for providing security to all VIPs during their visit to Pondicherry.

##### **4.3. Crime Investigation Department (Crime Branch):**

This wing is headed by a Superintendent of Police which deals with all white-collar crimes, cases involving political issues / persons, investigation of cases relating to counterfeit currency notes, important gang cases, cases involving custodial violence, cases involving interstate ramification and other cases as and when ordered by Senior Superintendents of Police or DIG or DGP, Pondicherry. Under this unit, District Crime Records Bureau, Finger Print Bureau, Photography Section and Police Dog Squad also function. The Crime Records Bureau, apart from maintenance of statistical data also deals with matters relating to the Parliament and Assembly and to furnish periodical statements to the Government and other Agencies.

##### **4.4. Police Administration:**

In the Police Administration the Superintendent of Police (Head Quarters) is the Head of Office, who is assisted by the Ministerial Staff including one Officer on Special Duty one Senior Accounts Officer and one Junior Accounts Officer. All matters relating to Establishment and Accounts are dealt with by this Administrative Wing. Under his control, the Chief Office Store (Provisioning Unit), also function, which deals with matters relating to purchase of all items and issues thereof.

##### **4.5. Police Training and Welfare:**

This wing is headed by a Superintendent of Police(Training) who is the Principal of the Police Training School, which imparts training to Recruit Constables in in-service training to serving Police Personnel. This Superintendent of Police also handles issues and measures relating to the welfare of the Police Personnel.

##### **4.6. Protection of Civil Rights Cell:**

This cell has been created under the direct supervision of one Superintendent of Police. It deals with offences related to untouchability and atrocities against the members of the communities of Scheduled Caste and Scheduled Tribe.

#### **4.7. Motor Transport and Wireless Unit:**

The Wireless net work including the H.F. and V.H.F sets function in two channels in Pondicherry Region. The H.F. channels also links the outlying areas, namely Karaikal, Mahe and Yanam. All vehicles and Motor-cycles are placed under the control of the Superintendent of Police(M&W), who maintains the conditions of vehicles and History Sheets of all vehicles. This wing is also assisting the Chief Office in purchasing new vehicles and condemning the old vehicles. The Police Control Room also functions under this unit. Apart from collecting, collating and disseminating information to the concerned officers, this unit undertakes mobile patrolling at important areas for which six vehicles have been provided. They will perform the duties of crime prevention and peace-keeping.

#### **4.8. Home Guards**

The Home Guards Organisation is functioning as an auxiliary to the Police force. They assist the Police in maintaining law and order during strike, agitation, banth, etc., and also performing duties like traffic regulation, patrolling, picketing, security duty, service of summons, collection of intelligence, manning Police Control room. They are deputed for duties to the Pondicherry Legislative Assembly, Central Jail and All India Radio. The Women Home Guards assisting the women Police in Law and Order and other duties. They deployed for traffic, escort or women prisoners, welfare centre, etc..There is a sanctioned strength of 440 Home Guards and they were distributed in the four regions.

#### **4.9. Pondicherry Armed Police:**

There are five companies of the Pondicherry Armed Police, in order to assist the Law and Order Agencies; the Armed Police Personnel are deployed wherever and whenever necessary. They also perform escorts to convicts under trial prisoners and to the movements of treasury and cash and also to provide static guards for the public properties and offices.

### **5. INDIA RESERVE BATTALION, PONDICHERRY**

In Pondicherry, India Reserve Battalion has been raised in the year 2004. A total number of 1007 posts was created for the IRBn by MHA, New Delhi. Currently 12 sub-Inspectors, 675 Constables and 26 Wireless Constables have been recruited in IRBn, Pondicherry and undergoing basic training at CTC II Coimbatore and RTC II, Avadi, Chennai respectively. In addition to that 67 numbers of Group D Staffs were recruited and have completed basic training at PTS, Pondicherry. The Commandant is the incharge of India Reserve battalion. The force would be deployed by the Central Government, MHA to maintain Law and Order in any part of the country.