

**MINISTRY / DEPARTMENT .....**

**APPLICATION FOR ADVANCE FROM GENERAL PROVIDENT FUND**

1. Name of the subscriber :
2. Account Number :
3. Designation :
4. Pay : Rs.
5. Balance at credit of the subscriber on the date of application as below :-
  - i) Closing balance as per statement for the Year 200 ... – 200 ... :
  - ii) Credits from ..... to ..... Subscription @ Rs. .... :
  - iii) Refund of advance/advances :
  
  - iv) Withdrawals during the period from ..... to ..... :
  
  - v) Net balance at credit : Rs.
6. Amount of advance/advances outstanding : 

Amount of advance taken on date of sanction	Balance outstanding as on date
1. ....	.....
2. ....	.....
7. Amount of advance required : Rs.
8. (a) Purpose for which the advance is required :
  - (b) Rules under which the request is covered :
  - (c) If advance is sought for house building, etc., the following information may be given –
    - i) Location and measurement of the plot :
    - ii) Whether the plot is free hold or on lease :
    - iii) Plan for construction :
    - iv) If the flat or plot being purchase is from a H.B. Society, the name of the society, the location and measurements, etc. :
    - v) Cost of construction :
    - vi) If the purchase of flat is from D.D.A or any Housing Board, etc. the location, dimension, etc. may be given :

(d) If advance is required for education of children, following details may be given-

- i) Name of the son/daughter :
- ii) Class and institution/college where studying :
- iii) Whether a day's scholar or hosteller :

(e) If advance is required for treatment of ailing family members, following details may be given -

- i) Name of the patient and relationship :
- ii) Name of the Hospital/Dispensary/Doctor where the patient is undergoing treatment :
- iii) Whether outdoor/indoor patient :
- iv) Whether reimbursement available or not :

NOTE : In case of advance under 8 (c) to 8 (e), no certificate or documentary evidence should be required

9. Amount of the consolidated advance (items 6,7) and number of the monthly instalments in which Rs. . . . . . consolidated advance is proposed to be repaid in . . . . . instalments.

10. Full particulars of the pecuniary circumstances of the subscriber justifying the application for the temporary withdrawal.

I Certify that the particulars given above are correct and complete to the best of my knowledge and belief and that nothing has been concealed by me.

Date :

Signature of the applicant  
Branch :  
Tel. No.