

PUDUCHERRY POLICE

STANDING ORDER NO.....

MATTERS RELATING TO WELFARE OF POLICE PERSONNEL

INTRODUCTION

The Puducherry Police has a strength of more than 2500 members and there will be occasions like, death of a member, hospitalization, retirement. death of retired police official, etc. It is necessary that proper guidelines are issued to meet such exigencies/occasions.

GUIDELINES TO MEET EXIGENCIES/OCCASIONS

In view of the above, the following guidelines are laid down for compliance:

a) In the event of death of a Police personnel:

- 1) An ambulance vehicle shall be provided for the transportation of the dead body from the hospital to the residence of the deceased within Puducherry, Karaikal, Mahe and Yanam.
- 2) In case the deceased belongs to one of the four regions, namely, Puducherry, Karaikal, Mahe and Yanam and the death takes place in a region other than his native place or the place where his family is residing, transport shall be provided to the above places for carrying the dead body, if the relatives of the deceased so desire.
- 3) The concerned SHO of the area shall visit the house of the deceased and attend to the immediate needs of the family.
- 4) The Supdt. of Police of the concerned unit shall visit either the house of the deceased or attend the cremation/burial.
- 5) Two wreaths will be placed:-
 - a. On behalf of all ranks of Puducherry Police and

- b. On behalf of the unit to which the deceased was attached at the time of his death.
 - 6) Anyone dying while in service shall, after approval of DIGP/IGP, be given proper honour and SP/PAP will make arrangement for the funeral parade at the cremation/burial of the deceased.
 - 7) The Supdt. of Police concerned will ensure that all dues are paid expeditiously to the family of the deceased.
 - 8) Claims in respect of leave salary and other dues. if any. Should be promptly settled and the same disbursed within a month, to the family of the deceased.
 - 9) SP (Welfare) will ensure that the Death Grant is handed over to the next of kin of the deceased on the same day.
 - 10) The Supdt. of Police concerned will ensure that the 'Immediate Relief' is claimed and paid to the family on the same day.

b) In the case of hospitalization of a police Official:

1. If a member of the force is admitted in the hospital for treatment, the Inspector of the unit or the SHO of the concerned PS shall visit the hospital and inform the Supdt. of Police concerned. Whatever assistance is needed by the patient should be given, and if the individual require any medical loan from the PPWS., the officer concerned shall liaise in the matter with the Supdt, of Police(Welfare) and Senior Supdt. of Police(L&O).
2. An orderly could be provided by the SHO/Unit officer to the patient depending on the nature of the sickness, in case no family member is available with him.

c) In the event of retirement:

- I. A send off party shall be give to the retiring official by the concerned unit.
- II. A memento could be presented to the retiring official by the unit concerned.

- III. The SP concerned shall attend the send off party.
- IV. An officer shall accompany the retiring official to his house and see him off after the send off party is over.
- V. All pension papers of the Police official should be sent well in advance i.e., six months prior to the retirement date of the official to the office concerned for prompt settlement of the pension.
- VI. The pension dues of a retired official in respect of Karaikal, Mahe and Yanam regions should be disbursed by the Supdt. of Police concerned.
- VII. The SP (HQ) will send well in advance to the SP (Welfare) and SP/PAP, a list of officials retiring during the year for necessary action at their end.
- VIII. Arrangements should also be made to pay the Retirement grant to the retiring official on the day of retirement. This amount can be handed over to the official in the send off party to be held at the Unit.

d) Death of retired Police officer:

- i) In case of death of a retired Police Officer, a wreath is to be placed on behalf of all ranks of Puducherry Police by Inspector (Welfare). In the case of death of an officer of the rank of Inspector and above, the SP/SDPO concerned shall place the wreath.

This supersedes the standing order issued vide No.20/89.

(ALOK KUMAR VERMA, IPS)
DIRECTOR GENERAL OF POLICE
PONDICHERRY

To

- 1) The Deputy Inspector General of Police, Puducherry.
- 2) The Senior Supdt. Of Police, KKL/C&I/L&O, Puducherry.
- 3) The Joint Secretary to Govt., Home Dept., Puducherry.
- 4) All SPs/ Inspectors/ SHOs/Incharge of OPs.